

Rochelle Park Board of Education  
Executive Meeting 6:30 P.M. Regular Meeting 7:30 P.M.  
February 21, 2023

**I. Call to Order**  
**II. Roll Call**

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mrs. Teresa Judge-Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Ms. Elaine Rainone		
Mr. Charles Schaadt		
Mr. Matthew Trawinski, President		

Others Present:

Dr. Sue DeNobile, Superintendent of Schools  
Dr. James Riley, Business Administrator/Board Secretary  
Mrs. Cara Hurd, Director of Curriculum & Instruction  
Mr. Michael Alberta, Principal  
Mrs. Rebecca Garcia, Director of Special Services  
Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meeting Act, Chapter 231, P.L. 1975**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

**IV. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include matters pertaining to contracts, protecting public safety, and Legal.

**V. Pledge of Allegiance**

**VI. Reports**

- A. Superintendent- Mid Year Review
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. Director of Special Services
- F. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy, Negotiations)
- G. Board Liaison:  
(NJSBA/BCSBA, Joint Boards, Liaison to the Township Committee)

**VII. Honors and Awards**

Honoring Marking Period 2 Honor Roll Students Recognition of Aaira Rabbani (3rd Grade) for achieving a 'Certificate of Commendation from Bergen County in conjunction with the sticker contest entry titled. 'Unity in Bergen'.

**VIII. Public Comment (Agenda Items Only)**

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

**IX. Items for Board Action-Resolutions**

Routine Matters Resolutions R1-R8

Approval of Minutes

R1. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

January 17, 2023-Executive  
January 24, 2023- Executive Regular

Attendance

R2. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of January 2023 as listed:

Enrollment

Midland School 493  
Hackensack H.S. 134  
Academies/Technical Schools 44  
Totals 671

Pupil Attendance

Possible Days 9853.0  
Days Present 9383.5  
Days Absent 469.5  
% Present 95.2%  
% Absent 4.8%

Teacher Attendance

Possible Days 1180  
Days Present 1130.5  
Days Absent 49.5  
% Present 94.3%  
% Absent 5.7%

Emergency & Crisis Situations

R3. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security drills held in the month of January 2023 for the Rochelle Park School District.

Fire Drill- January 27, 2023  
Security Drill – January 6, 2023

Harassment Intimidation and Bullying

R4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for January 2023 on behalf of the Rochelle Park School District.

January 2023

Reported Cases:1

Number of Cases open: 0

Number of Cases closed: 1

Number of Incidents determined to be HIB: 1

School Suspensions:0

Bylaws & Policies

R5. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaws, Policies and Regulations.

P0152	Board Officers
P0161	Call, Adjournment, and Cancellation
P0162	Notice of Board Meetings
P&R2423	Bilingual and ESL Education (M)
P2425	Emergency Virtual or Remote Instruction Program (M)
R2425	Emergency Virtual or Remote Instruction Program (M)
P&R 5200	Attendance (M)
P5512	Harassment, Intimidation, or Bullying (M)
P8140	Student Enrollments (M)
R8140	Enrollment Accounting (M)
P&R8330	Student Records (M)
R8420.2	Bomb Threats (M)
R8420.7	Lockdown Procedures (M)
R8420.10	Active Shooter (M)

Bylaws & Policies

R6. RESOLVED: upon the recommendation of the Superintendent, the Board of Education abolishes the following two policies.

P1648.11 The Road Forward COVID-19- Health and Safety (M)

P1648.13 School Employee Vaccination requirements (M)

School Calendar

R7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 school calendar as presented.

Athletic Competition

R8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the 2022-2023 Basketball Schedule including playoffs as presented.

R1-R8

Motion\_\_\_\_\_ Second\_\_\_\_\_

**Personnel Resolutions P1-P9**

P1. Professional Development

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
Dr. Sue DeNobile	NJASA Women in Ed Leadership Conference	March 27-28, 2023	\$409.00 OMB rates apply. Previously approved in Oct 22- cost was not known at that time.
Christine Raimondi	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Emily Kotwica	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Windsor Fossetta	Connections Matter Conference	March 17, 2023	\$209.00 (Title 1 Funds)
Stephanie Sovia	NJTESOL Spring Conference	May 23, 2023	\$325.00 (Title III Funds)
Meghan Mallon	Holocaust & Genocide	May 8, 2023	\$.00
Jessica DiCori	Middle School Students Understanding and Managing Mental Health Challenges	March 29, 2023	\$.00
Ellen Lender	All the Youth Grieve Care Plus	May 18, 2023	\$40.00 (district funds)
Samara Latronica	Prompting in AAC Helpful or Harmful	March 6, 2023	\$59.00 (district funds)
Kaileigh Zander	Prompting in AAC Helpful or Harmful	March 6, 2023	\$59.00 (district funds)

Crossovers

P2. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following faculty crossover as of February 1, 2023

Jessica DiCori MA+15 to MA +30  
 Stephanie Fernandes BA+15 to BA+30  
 Allison Hilla BA to BA+15  
 Alison Sparaga BA+15 to BA +30

Substitute Technology Assistant

P3. Upon the recommendation of the Superintendent, the Board of Education approves Christian Centrella as a Substitute Technology Assistant at \$18.00 per hour up to 28 hours per week (ESSER II Funds). Hours to be scheduled with the Coordinator of Technology Services starting February 16, 2023.

Extra-Curricular Positions

P4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following individuals for the extracurricular positions stated. Stipends in accordance with the Master contract.

Name	Position	Stipend
A) Chris Pezzuti	Baseball (Head Coach)	\$2,171.00
B) Lauren Menduke	Softball (Head Coach)	\$2,171.00
C) Thomas Schmidt	Baseball (Asst. Coach)	\$1,193.00

D) Allison Hilla	Softball (Asst. Coach)	\$1,193.00
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Amending Appointment

P5. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education amends the appointment made at the June 21, 2022 agenda P5 of Tara Mizzoni to the position of Community Relations, from July 1, 2022 to June 30, 2023 for up to 60 hours at a rate of \$32.00 per hour now changing it to \$33.00 which aligns with the collective bargaining contract between the RPEA and the RPBOE.

Appointment

P6. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Vaughn McEachin Jr to the position of Non-Affiliated Out of District One to One Paraprofessional as of February 22, 2023 until June 30, 2023 at a salary of \$25.00 per hour.

Appointment

P7. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Erika Murray to the position of Non-Affiliated Paraprofessional as of February 22, 2023 until June 30, 2023 at a salary of \$22.30 per hour.

Student Teachers/Interns

P8. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves NJCU School Psychology student Mia Menendez to shadow the district's School Psychologist as part of a course requirement, from February 22, 2023 until March 19, 2023.

Curriculum Writing

P9. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves curricula writing for Grades K-8 updates in ELA & Math not to exceed \$6,000.00. (Paid for by Title 1 funds.)

P1-P9

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Finance Resolutions F1-F20**

Bills List

F1. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for February.

A. Regular Bills- Fund 10	\$590,882.26
B. Federal Grant - Fund 20	\$23,389.01
C Cafeteria - Fund 60	\$23,803.15
D. Afterschool Program -Fund 61	\$203.24
Total for the month of February	\$638,277.66

TOTAL DISBURSEMENTS

Bills List

F2. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of a second bills list for January 31, 2022.

A. Regular Bills- Fund 10	\$47,016.70
B. Federal Grant - Fund 20	
C Afterschool Program -Fund 61 Referendum - Fund 30	\$26,576.70
Total for the month of January	\$73,593.40

TOTAL DISBURSEMENTS

Monthly Budgetary Line Item Status Certification

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9 (c) 3, as of November 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of November 2022.

Transfers

F5. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of November 2022.

Monthly Budgetary Line Item Status Certification

F6. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9(c) 3, as of December 2022 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F7. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of December 2022.

Transfers

F8. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of December 2022.

Monthly Budgetary Line Item Status Certification

F9. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9 (c) 3, as of January 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Secretary & Treasurer's Reports

F10. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of January 2023.

Transfers

F11. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of January 2023.

Payroll Authorization

F12. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for January 2023 as follows:

January 2023	
Fund Gross Payroll	
Fund 10	\$614,917.58
Fund 20	\$4,891.84
Fund 61	\$10,087.56
Total	\$629,896.98

Check Run

F13. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of February 2023 with the amounts to be approved at the March 2023 meeting.

Preventive Maintenance Program

F14. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education adopts the Preventive Maintenance Program as recommended by NESBIG for mold prevention through routine maintenance as provided in the guidance from the US Environmental Protection Agency's publication.

Contract

F15. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the contract with Priority Nursing Services to provide substitute nursing services for the 2022-2023 school year.

Contract

F16. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote from Cowboys Landscaping for ballfield start up, ballfield maintenance and grass cutting for the spring season not to exceed \$10,000.

Contract

F17. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the quote with Commercial Recreation Specialists for the 2023 start-up and maintenance for the lightning detection system for a cost of \$555.50

Subscription

F18. RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves the purchase of Celf-3 Preschool Online Scoring through Q-Global Pearson for 3 year subscription. The invoice total of \$121.90

Approval of Semi Waiver

F19. WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2023-2024, and

WHEREAS, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that its projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2023-2024 school year.”

Facility Use

F20. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
a) RP Girl Scouts Cookie Booth	Parking lot	April 2 & 9, 2023	None
b) Rochelle Park Township Parade Committee	Chairs for the memorial service	May 29, 2023	None
c) PTO- Dance (Previously approved on the master list)	Gymnasium- 3-8 PM	Febraury 10, 2023	None
d) Midland School #1 PTO	General PTO Meeting date being changed from April 11, 2023	April 4, 2023	None

F1-F20

Motion \_\_\_\_\_ Second \_\_\_\_\_

**IX. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.



**X. Announcements**

The regular monthly Board of Education meeting will be held on March 14, 2023, Executive Session 6:30 PM, Regular Session 7:30 P.M. in the Midland School Gymnasium.

**XI. Adjournment**

Motion\_\_\_\_\_ Second\_\_\_\_\_ P.M.